

DATE: April 13<sup>th</sup>, 2026

**A RESOLUTION TO ADOPT A PROCUREMENT POLICY ADDENDUM TO ENSURE COMPLIANCE WITH 2 CFR PART 200 FOR FEDERALLY FUNDED PROJECTS**

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**WHEREAS**, the Village of Pinckney maintains a Purchasing Policy adopted July 26, 2021, to govern procurement activities; and

**WHEREAS**, the Village of Pinckney intends to apply for and administer federal grant funding, including but not limited to Community Development Block Grant (CDBG) funds through the Michigan State Housing Development Authority (MSHDA); and

**WHEREAS**, federal regulations, specifically **2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards)**, require that procurement policies meet certain minimum standards when federal funds are utilized; and

**WHEREAS**, the Village desires to adopt a Procurement Policy Addendum to ensure compliance with all applicable federal requirements while maintaining its existing Purchasing Policy;

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**NOW, THEREFORE, BE IT RESOLVED**, that the Village Council of the Village of Pinckney hereby adopts the following Procurement Policy Addendum:

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**PROCUREMENT POLICY ADDENDUM – FEDERAL (2 CFR PART 200) COMPLIANCE**

**1. Applicability**

This Addendum applies to all procurements utilizing federal funds. In the event of a conflict between this Addendum and the Village’s Purchasing Policy, this Addendum shall control.

**2. Full and Open Competition**

All procurement transactions shall be conducted in a manner providing full and open competition in accordance with 2 CFR §200.319. The Village shall not provide geographic preference in the evaluation of bids or proposals except where expressly permitted by federal law.

**3. Procurement Methods**

The Village shall utilize procurement methods consistent with 2 CFR §200.320, including:

- o Micro-purchases
- o Small purchase procedures
- o Sealed bids

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- o Competitive proposals
- o Noncompetitive (sole source) procurement only when permitted.

4. **Cost and Price Analysis**

A cost or price analysis shall be performed for procurement actions above the Simplified Acquisition Threshold, including contract modifications.

5. **Contract Provisions**

All federally funded contracts shall include applicable provisions required under 2 CFR Part 200, Appendix II.

6. **Conflict of Interest**

No officer, employee, or agent of the Village shall participate in the selection, award, or administration of a contract supported by federal funds if a real or apparent conflict of interest exists.

7. **Affirmative Steps**

The Village shall take affirmative steps to utilize minority-owned, women-owned, and disadvantaged business enterprises when possible.

8. **Procurement Records**

The Village shall maintain records sufficient to detail the history of procurement in accordance with federal requirements.

9. **Contract Oversight**

The Village shall maintain oversight to ensure contractors perform in accordance with contract terms, conditions, and specifications.

EFFECTIVE DATE:

This Resolution shall become effective upon its adoption by the Pickney Village Council and publication in accordance with applicable law.

X

\_\_\_\_\_  
Jeffrey A Buerman  
President Village of Pinckney

X

\_\_\_\_\_  
Andrea McCall  
Clerk Village of Pinckney

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Village Council Member \_\_\_\_\_ offered the foregoing Resolution and moved its adoption. The motion was seconded by Village Council Member \_\_\_\_\_, and upon being put to a vote, the vote was as follows:

Jeffrey A Buerman, President	_____
Justin Bierman – President Pro-temp	_____
Stacy Conquest, Trustee	_____
Rob Coppersmith, Trustee	_____
, Trustee	_____
Nick Kane, Trustee	_____
Jo Self, Trustee	_____

The President thereupon declared this Resolution approved and adopted by the Village of Council of the Village of Pinckney this 9th day of April 2026.

I hereby certify that the foregoing constitutes a true and complete copy Resolution No. \_\_\_\_\_ adopted by the Village Council of the Village of Pinckney, County of Livingston, Michigan at a regular meeting held on Monday April 13<sup>th</sup>, 2026.

X  
 \_\_\_\_\_  
 Andrea McCall  
 Village Clerk